

# WRIGHTINGTON PARISH COUNCIL

At the Meeting of the Parish Council of the Parish of Wrightington held on Monday 21 March 2011 at Mossy Lea Village Hall at 7:30 pm the following were present:

Councillors: Mr F Hodgkinson (Chairman), Mrs J Burton, Mr F Johnson, Mr I McRae and Mr J Clinch. Also present County Councillor Ms Evans, Borough Councillor Gartside and PC Steve Hackney.

## OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, District and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

Public Present: Reported - fences have recently been measured at Mossfields and photographs taken but residents do not know the purpose of either exercise. Painting at Mossfields has left UPVC windows in a terrible state and there is a TV aerial suspended from a wire on the roof. Breezblocks have now been placed on the grass verges which detract from the visual amenity of the grass verges. Decisions and opinions at West Lancs. BC Housing and Planning depts. seem to differ on parking on the grass verges by the creation of hard-standing. There appears to be no continuity from officers on this matter. Pot-holes in the car park at Mossfields still require attention. Gullies are still blocked on Tunley Lane and there is still a lot of litter on Tunley Lane.

PC Hackney: Reported on the cuts and changes expected over the next few years following the recent Neighbourhood Policing Review. Savings cuts have been identified with neighbourhood policing putting staff in areas of greatest need, looking to keep more officers on the beat and the option adopted will be that which takes the least out of neighbourhood policing. The reduction in CBM numbers in this division will be mainly from the Ormskirk division. Details of this report will be made available for display on the website. Areas of cover for our policing team are likely to increase geographically and policing will be more challenging/difficult over the next few years. Back office staff (both police and civilian) numbers will be reduced and functions and departments will be merging. Funding for PCSO's has been confirmed for the next 12 months when it will be reviewed again. The Council stressed that the motorcycle offered by the local businessman last year would now be the most appropriate mode of transport to address the geographical area being policed. PC Hackney confirmed that this was a very generous offer which could not be accepted due to training and equipment issues. It was suggested that quad-bikes would be a suitable mode of transport in rural areas.

- 123. APOLOGIES** - Were received from Councillor Taylor (who if attending, will be late).
- 124. DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting. Councillor Mrs Burton declared an interest in Planning Item 2011/0188/FUL. There were no other declarations at this point in the meeting.
- 125. MINUTES** – The Minutes of the Budget Meeting and the Meeting of the Parish Council held on Monday 21 February 2011 had been circulated in advance of the Meeting and were accepted as correct records and signed by the Chairman.
- 126. UPDATE/PROGRESS WITH ISSUES RAISED AT THE PREVIOUS MEETING** – Nothing specific which is not dealt with elsewhere on the Agenda.
- 127. CORRESPONDENCE/INFORMATION ITEMS**  
Items reported to, and noted by, the Council – no decision required: REPORT 1 – page 4 – ACCEPTED.

Items requiring discussion, observations or action by the Council:

- a) Reminder of election procedures – DETAILS GIVEN TO COUNCILLORS PRESENT.
- b) Info. on West Lancs. BC – Draft Business Plan 2011-15 – NOTED, ON FILE.
- c) Current position re: transfer of Coalgate Highway Depot, Hall Lane, to Parish Council –  
**RESOLVED: THE PARISH COUNCIL ARE PREPARED TO GIVE THE NECESSARY UNDERTAKING/WAYLEAVE TO BT TO ACCESS EQUIPMENT. CONFIRMATION**

WILL BE REQUESTED THAT IF ANY EXCAVATION WORK IS UNDERTAKEN BY BT AT THIS SITE REINSTATEMENT WORK WILL BE COMPLETED BY BT.

- d) Info. on West Lancs. BC Business Directory – DECLINE THE OFFER.
- e) Suggestion of Census Completion Session at MLVH w/c 28 March – CONSIDERING THE BUILDING WORK CURRENTLY UNDERWAY – RESOLVED – A SESSION TOWARDS THE END OF THE WEEK COMMENCING 28/3/11, OR THE BEGINNING OF THE FOLLOWING WEEK, WOULD BE ACCEPTABLE.
- f) Invitation to attend VIP AGM, Tuesday 29 March 2011, 7:00pm, Croston Community Centre – NOTED, IF COUNCILLORS CAN MAKE IT THEY WILL INFORM THE CLERK.
- g) LCC/Parish & Town Council Delegated Services Pilot Lengthsman Projects – Public Rights of Way – RESOLVED: THE PARISH COUNCIL WILL NOT BE SUBMITTING AN EXPRESSION OF INTEREST AS THEY DO NOT HAVE THE NECESSARY EXPERTISE OR FUNDING TO UNDERTAKE THIS FUNCTION TO SATISFACTORY STANDARDS.
- h) Late items received which may require discussion/action/observations – i) NALC Policy Consultation on Community Right to Buy Assets of Community Value – DETAILS WILL BE FORWARDED TO COUNCILLORS FOR POSSIBLE FUTURE COMMENT. ii) NALC Policy Consultation on the Community Right to Challenge – DETAILS CIRCULATED FOR COMMENT IF NECESSARY. iii) Invitation to attend “At Home” with the Mayor and Mayoress of West Lancs. BC, 19 April 2011 – APOLOGIES. iv) Request for assistance in promoting and sponsoring Alan Whittaker on his sponsored bike ride from Heskin to Hungary for the British Legion and Help the Homeless Chorley – DETAILS IN NOTICE BOARDS. v) Info. & details on West Lancs. BC proposals to introduce planning charges – WILL BE CIRCULATED AND COMMENTED ON AT THE NEXT MEETING. vi) Details of the Concessionary Travel arrangements 2011-2013 – NOTED. vii) Request from West Lancs. BC to choose one notice board for display of details of property available on the Community Based Lettings Scheme – APPLEY BRIDGE PROPERTIES NEED TO BE ADVERTISED IN APPLEY BRIDGE AND WRIGHTINGTON PROPERTIES IN THE MOSSY LEA AREA THEREFORE, BOTH NOTICE BOARDS SHOULD BE REQUIRED.

## **128. HIGHWAYS AND ENVIRONMENTAL MATTERS**

- Councillor Johnson reported that only some of the items on his list reported last month have been addressed. Going through the list the Clerk confirmed that items requested of West Lancs. BC had been completed whilst items forwarded to LCC for attention had not.
- The surface of the carriageway on the roundabout at junction 27 M6 Motorway is breaking up and the channel needs sweeping.
- The road surface is also breaking up in-front of St Joseph’s Church.
- A channel and footway sweep is required along Mossy Lea Road, the last channel sweep was 20 weeks ago. West Lancs. BC will be asked to confirm the frequency of channel and footway sweeps and whether any changes have taken place to the believed 12 week frequency.
- LCC will be asked to confirm the frequency of routine cleaning of road gullies as our belief was that this took place 4 times per year, spring, summer, autumn and winter.
- The street light outside St James’s Church, Church Lane, has an intermittent fault.
- Wooden stakes are still in the grass verge on Appley Lane North, Appley Bridge.
- Whilst a good job has been done with the reconstruction of the wall at the top of Highmoor Lane very large boulders have now been placed across the entrance to what was Mount Pleasant Lane, the Parish Council consider these to be dangerous. The observations of LCC will be obtained.

**129. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES** – Councillor Mrs Burton will pursue the proposed playground refurbishments at Mossy Lea. Councillor Mrs Burton recently attended a Governors Meeting at Mossy Lea School and suggested that they contact West Lancs. BC regarding holding their Gala on the playing field due to building work being undertaken at school. It may also be necessary for them to book the village hall.

**130. ACTION REQUIRED TO SATISFY AUDIT REQUIREMENTS - RESOLVED: THE PARISH COUNCIL CONFIRMED THE FOLLOWING ACTION HAS BEEN TAKEN**

THROUGHOUT THE YEAR TO SATISFY AUDIT REQUIREMENTS: i) The Risk Assessment/Management Plan/Register – were reviewed and adopted at the May 2010 Parish Council Meeting. ii) The effectiveness of the Internal Audit was confirmed – the Internal Auditor is both competent and independent, has no relationship with the Clerk or Councillors. The Audit trail is detailed, planned and the broad scope of the internal audit covers all aspects of the Councils business including financial, administrative, practical and procedural matters. Any issues arising from both the internal and external auditors are reported to the Parish Council at the earliest opportunity and the appropriate action taken. The Parish Council confirmed the continued appointment of Mrs MacDonald as the Parish Councils Internal Auditor.

### **131. VILLAGE HALLS**

MOSSY LEA – Progress with successful bid/project from LAG, Rural Development Programme for England, is ongoing and work has commenced on refurbishing the toilet provision. **RESOLVED: PAYMENTS WILL BE MADE BETWEEN NOW AND THE END OF THE FINANCIAL YEAR IN ACCORDANCE WITH THE REQUIREMENTS OF THE BID. THESE WILL BE DETAILED UNDER A SUB-HEADING IN ACCOUNTS.** Notification of vandalism to village hall roof and insurance claim was given to Councillors, this issue is also ongoing. Notification has been received from United Utilities that the hall qualifies for the lowest/capped surface water and highway drainage charges for 2011/12. Notification from E.on that electricity charges will be increasing. Cleaning of the village hall requires clarification – details of expectations in the 2 hours per week will be confirmed with the cleaner – **RESOLVED: THE HOURLY RATE WILL BE INCREASED IN LINE WITH MINIMUM WAGE STANDARDS TO £6.00 PER HOUR.** The Clerk will try to pull together a small scheme to complete work in the kitchen for submission to VIP by 31 March 2011. A bid has today been submitted to County Councillor Evans for new table cloths.

APPLEY BRIDGE – Notification from United Utilities that the hall qualifies for the lowest/capped surface water and highway drainage charges for 2011/12. Notification from E.on that electricity charges will be increasing. Outcome of discussions re: painting interior of hall using the Community Payback Scheme – The Clerk reported a meeting with the Project Manager who stated that working around village hall users and only working in the latter part of the week will mean that the work will take months rather than weeks and could stretch to 6 or more months. Some of those present will not be able to paint and may be asked to undertake general tidying work instead. All materials and equipment will need to be provided by the Parish Council and payment on completion of the work will be by the provision of equipment, materials to be added to their stocks. **RESOLVED: THE PARISH COUNCIL CANNOT WAIT SO LONG FOR THE WORK TO BE COMPLETED AND WILL THEREFORE NOT BE TAKING UP THE SERVICES OF THE COMMUNITY PAYBACK TEAM.**

### **132. PLANNING** Discussing the following applications:

#### **Applications received for discussion:**

- 1) 2011/0206/PNP (Case 857083) Application for determination as to whether prior approval is required for erection of agricultural storage building. Stoneleach Farm, 7 Toogood Lane, Wrightington. **NO OBJECTIONS.**
- 2) 2011/0188/FUL (Case 857085) Siting of storage container to provide secure storage of chemicals, medicines and agricultural equipment. Hesketh House Farm, Toogood Lane, Wrightington – Councillors Mrs Burton left the room having declared an interest earlier. **THE COUNCIL OBJECT TO THESE PROPOSALS AS THEY ARE ILLEGAL DUE TO THE FACT THAT THE PROPOSED CONTAINER WILL BE LOCATED ON THE DEFINITIVE LINE OF THE PUBLIC FOOTPATH.**
- 3) LCC Application – 08/11/0323 – Erection of a vehicle/material storage facility. Wrightington (ENV21170) Highways Depot, Moss Lane, Wrightington. **NO OBJECTIONS PROVIDED (Case 857090) EXISTING SCREENING IS NOT DAMAGED AND IS ENHANCED IF NECESSARY AND ALSO, THAT THE COLOUR OF THE PROPOSED BUILDING IS IN KEEPING WITH ITS SURROUNDINGS.**

**133. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Notification that only 1 nomination received to serve as the Parish Councils’ representative on the proposed 3 Tier Forums, who will accordingly take the post when the forum is established – Copy March Newsletter – Election Literature – Info. from HMRC re: Clerk’s PAYE – NOTED.

**134. ACCOUNTS** - To receive the following list of accounts for Approval:

**For Payment this month:**

NW Air Ambulance	Donation		£25.00
Standish Print	Stationery		£26.68
Colway Services Ltd	Replacement time delay switch and electrical repairs ABVH		£75.00
E.on	Electricity Supply ABVH		£159.83
Mrs C A Cross	Reimburse Internet Charges 2010 - 2011 (50%)		£60.00
Mrs C A Cross	Reimburse Mileage Expenses 2010 - 2011		£252.20
West Lancs. BC	Non-Domestic Rates ABVH		£2.37
West Lancs. BC	Non-Domestic Rates MLVH		£2.37
Mrs C A Cross	Clerk’s Salary – Net		£552.65
HM Rev. & Customs	Tax & NI due by Clerk	£15.99)	
HM Rev. & Customs	Employers NI liability	£11.86)	£27.85

**Expenditure required under LAG Bid at Mossy Lea Village Hall:**

Standish Prints	Office Furniture for the small meeting room	£600.00
Domestic App. Centre	Cooker and Fridge	£720.00
JC Property Services	Building work and painting small meeting room	£500.00
F Cornwell	Building work associated with the refurbishment of toilet provision	£1750.00
Heskin Plumb/Heat.	Plumbing work associated with refurbishment of toilet provision	£1200.00

RESOLVED: That payment of the above Accounts be approved.

**135. DATE AND VENUE OF NEXT MEETING**

RESOLVED: That the next Meeting of the Parish Council will be held on Monday 18 April 2011 at Appley Bridge Village Hall at 7:30 pm

Minutes 123 to 135 will be accepted as a correct record and signed by the Chairman at the Meeting to be held on Monday 18 April 2011.

Members of the Public and Press are welcome to attend

Meeting Closed: 9:30 pm

Chairman:

Date:

**REPORT 1**

- a) Notification of following planning decisions:
  - 2010/1322/FUL – permission REFUSED first floor/single storey extensions rear. 349 Mossy Lea Rd.
  - 2010/1452/FUL – permission GRANTED for erection of replacement agricultural storage building. Building South West of 14 Speakmans Drive, Appley Bridge.
  - 2011/0039/ADV – advertisement consent GRANTED for non-illuminated sign. Utilise Ltd, Utilise House, North Quarry Business Park, Appley Bridge.
  - 2011/0041/FUL – permission GRANTED change of use of building to offices. North Quarry Business Park, Appley Bridge.
- b) Notification appeal allowed and lawful development Certificate granted for erection of building to house swimming pool and ancillary changing rooms/underground plant. High Moor Farm, High Moor Lane, Wrightington.
- c) Notification of application for HGV Operators Licence for 1 vehicle and 1 trailer, LC Haulage Ltd, Dawber Industrial Area, Skull House Mews, Appley Bridge.
- d) Lancs. Fire & Rescue Service Performance Report and Action Plan 2010 – consultation outcome.
- e) Copy Police Newsletter.
- f) Notification of submission of Greater Manchester Waste Plan.
- g) Copy OPSTA Connexion.
- h) Copy CPRE Open Space.